



# Vacancy Announcement



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Foreign Trade Bank of Cambodia

## Exciting Career Opportunity

Foreign Trade Bank of Cambodia (FTB) has been providing customers with safe and reliable banking services since 1979. As the first and foremost bank in Cambodia, FTB's vision is to be the preferred commercial bank in Cambodia. FTB is committed to continually helping support customers to grow and prosper while offering stable and long term career opportunities for all staff. As we continue to expand the operation and to build a high performing team to support long-term sustainable growth, we are looking for highly motivated and qualified candidates to join with our *"Employer of Choice Bank"*:

### **Internal Auditor (02 positions based in Head Office, Phnom Penh)**

Reporting to the Internal Audit Department Manager, the primary functions of the position are to develop an understanding of the operation of the area subject to audit, to plan and design an audit program identifying key risks and controls and to conduct an audit evaluating controls, identifying weaknesses and documenting results.

#### **Main Duties**

- Conduct operation and compliance audit at branches and business units
- Draft internal audit report for Internal Audit Department Manager to review
- Assist in evaluating operational efficiencies and contribute to improve overall structure and practices
- Assist in developing audit planning and detect key weakness areas
- Monitor and enforce compliance with banking regulation and accounting standards
- Follow up on the progress of implementation and recommendation
- Assist tracking all audit issues and management's corrective action to final resolution
- Check compliance with internal established policies, procedures and regulations
- Assist audit team in conducting spot check
- Perform other related duties as assigned

#### **Skills/ Experiences**

- Bachelor degree in Auditing, Finance, Accounting or other related fields
- Minimum 2 years of experiences in banking, MFIs or auditing field
- Fluency of English and Khmer in both speaking and writing
- Strong analytical skill and ability to check and diagnose problems
- Strong organizational, interpersonal, team player and good negotiation skills
- Computer Literacy in MS office (Word, Excel, PowerPoint)
- Willingness to travel to provinces

#### **How to Apply:**

**Submission Deadline:** 16 October 2019 at 5.00 PM

Interested applicants, please send by email attached with a cover letter and your most updated CV (with current photo) to: [hr@ftbbank.com](mailto:hr@ftbbank.com) or submit the hard copy at Our Head Office, Building No. 33 C-D, Tchecoslovaquie Blvd (169), Sangkat Veal Vong, Khan 7 Makara, Phnom Penh. Only short-listed candidates will be contacted for interview.

More information, please kindly contact phone number: 081 666 597

Please visit our website: <http://www.ftbbank.com/vacant-and-career> for more available vacancy.

☎ : 023 862 111

E-mail: [hr@ftbbank.com](mailto:hr@ftbbank.com)

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Investing in the future