



Vacancy Announcement



FTB

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Foreign Trade Bank of Cambodia

Exciting Career Opportunity

Foreign Trade Bank of Cambodia (FTB) is Cambodia's first and foremost bank. It has been providing customers with safe and reliable banking services for over 37 years. With our head office in Phnom Penh, we currently operate eleven branches and office in Phnom Penh, Sihanoukville, Siem Reap, Battambang and Kampong Cham province and plan to continue expanding our distribution network. In order to cope with the growth, we are looking for highly motivated and qualified candidates to join with our "*Employer of Choice bank*":

Credit Trainee (10 positions based in Head Office, Phnom Penh)

Main Duties

- Learn and understand lending fundamentals and the Bank's lending products and process
- Assist credit officers to perform credit analysis in accordance with the Bank's policies
- Begin to conduct credit analysis with the support from assigned credit officers
- Help prepare loan contract and other related documents
- Assist to prepare irregular or ongoing credit reports
- Work closely with both credit officer and credit administration officers
- Join customer meeting and visit with credit officers
- Prepare and update customers' filing in accordance with the required checklist
- Conduct information research on industry or sectors
- Help promote the Bank's products and profile
- Complete reports and other tasks as assigned by the department

Skills/ Experiences

- Fresh graduate and fourth-year student in Finance, Banking, Accounting, Law, or related fields
- Good time management, organizational and communication skills
- Self-starter and highly motivated
- Attention to details and high degree of responsibilities
- Ability work effectively in a team environment with credit officers and credit administration officers
- Sound written and verbal English skills
- Computer Skills (Ms. Word, Excel) with proficient Khmer typing skill

How to Apply:

Submission Deadline: 31 Aug 2017 at 05:00 PM

Interested applicants, please send by email attached with a cover letter and your most updated CV (with current photo) to: hr@ftbbank.com or submit the hard copy at Our Head Office, Building No. 33 C-D, Tchecoslovaquie Blvd (169), Sangkat Veal Vong, Khan 7Makara Phnom Penh. Only short-listed candidates will be contacted for interview.

Please visit our website: <http://www.ftbbank.com/vacant-and-career> for more available vacancy.

☎ : 023 862 111

E-mail: info@ftbbank.com

www.ftbbank.com

f : www.facebook.com/ftbcambodia

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Investing in the future